

# OLIVIA BOUNVONGXAY

BUSINESS DEVELOPMENT COORDINATOR  
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## OVERVIEW

Olivia contributes to the development and implementation of marketing strategies. Her responsibilities include developing and maintaining marketing collateral, cultivating new business opportunities, and producing client proposals and presentations. She specializes in event execution and managing creative projects.

Prior to Klarquist, she organized scientific conferences at a boutique conference planning firm and worked in the medical device industry as a marketing specialist. Olivia is a board member of Oregon Cure and likes to host fun dinner parties for friends, visit her family in Hawaii and California, and run through Mt. Tabor with her dog.

Olivia joined the firm in 2019 as a Business Development Coordinator.

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## EDUCATION

▶ B.A., Journalism, minor in Anthropology, California State University of Fullerton, 2011

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## PROFESSIONAL EXPERIENCE

- ▶ Conference Solutions | Project Coordinator, 2017 – 2019 | Portland, OR
- ▶ Kaiser Permanente | Marketing & Events Project Coordinator, 2017 | Portland, OR
- ▶ MicroVention | Marketing Communications Specialist, 2013 – 2017 | Aliso Viejo, CA